



# **MINUTES OF A MEETING OF THE APPOINTMENTS AND STAFFING COMMITTEE HELD ON 26th JULY 2022**

Present: Councillor J Oates (Chair), Councillors R Pritchard and J Wadrup

The Following Officers were present: Anica Goodwin (Executive Director Organisation), Zoe Wolicki (Assistant Director People) and Jackie Noble (Head HR and Organisational Development)

## **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors S Doyle and M Summers

## **2 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 21<sup>st</sup> April were approved as a correct record.

*(Moved by Councillor R Pritchard and seconded by Councillor J Oates)*

## **3 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

## **4 HR POLICIES**

Report of the Head of HR & Organisational Development to update members regarding the development of two HR policies; SMART Working and Disclosure and Barring Service (DBS).

RESOLVED: That the committee

Approved the SMART Working Policy and Disclosure and Barring Service policy for immediate implementation

*(Moved by Councillor J Wadrup and seconded by Councillor R Pritchard)*

## **5 EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED:

That in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and/ or 4 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

*(Moved by Councillor J Wadrup and seconded by Councillor R Pritchard)*

**6 SUMMARY OF HR CHANGES 1ST OCTOBER 2021 - 31ST MARCH 2022**

Report of the Head of HR & Organisational Development to detail a summary of employment changes made to the Council's staffing structure by officers under the scheme of delegation and in line with prevailing policies. The time is 1st October 2021 – 31st March 2022.

This report is for information only

**7 REVIEW OF DEMOCRATIC SERVICES**

**RESOLVED:** That the two recommendations in the report be approved

*(Moved by Councillor R Pritchard and seconded by Councillor J Wadrup)*

**Chair** \_\_\_\_\_